

Great Plains Rodeo Association

By-laws & Standing Rules



Revised and Adopted 04/19/2025

By-Laws

Table of Contents

Contents

Article I: Name of the Corporation	4
Article II: Mission, Purpose, & Code of Conduct.....	4
Article III: Membership.....	10
Section I. Membership Fees, Dues, and Guidelines	10
Section II. Class of Membership	10
Section III. Probation/Suspension/Termination of Membership.....	11
Section IV. Membership Standing Rules.....	12
Article IV: Affiliation.....	13
Article V: Fiscal Year	13
Article VI: Board, Officers & Standing Committee Chairpersons	13
Section I. Board of Directors	13
Section II. Duties and Terms of Association Officers.....	15
Section III. Guidelines/Officers.....	18
Section IV. Guidelines/Duties of Standing Committee/Chairpersons	19
Section V. IGRA Annual Convention Delegates	23
Article VII: Meetings	23
Section I. General Membership Meetings.....	23
Section II. Executive Board and Board of Directors Meetings.	24
Section III. Standing Committee Meetings	24
Section IV. Special Meeting.....	24
Section V. Quorum, Absentee, and Proxy.	25
Article VIII: Club Insignias, Colors	26
Section I. GPRA Flag/Banner	26
Section II. GPRA Logo.....	26
Article IV: Dissolution of the Organization	26

Section I. Authority to Dissolve	26
Section II. Financial Obligations Upon Dissolution.....	27
Article X: By-Laws	27
Section I. Submission of Amendments	27
Section II. Review by the Executive Board.....	27
Section III. General Membership Approval.....	28
Section IV. Notification of Vote on Amendments.....	28
Article XI: Supersession	28

By-Laws of the Great Plains Rodeo Association

Article I: Name of the Corporation

1. Name

Pursuant to the Articles of Incorporation, and under the laws of the State of Oklahoma, the name of this corporation shall be the Great Plains Rodeo Association, hereinafter referred to as GPRA

2. Assumed Name

The corporation shall have the right to conduct its business under an assumed name that shall be GPRA, or such other assumed name that the corporation may authorize

3. Corporation Status

GPRA is a not-for-profit 501 c-4 corporation under applicable laws and rules

4. Offices

The offices of the GPRA Board of Directors are located in the State of Oklahoma.

a. The GPRA Board of Directors may also have offices at such other places, from time to time as determined by the needs of the business of GPRA Board of Directors and approved by the Board.

b. The address of the GPRA Board of Directors is maintained as a Post Office Box.

Article II: Mission, Purpose, & Code of Conduct

1. Mission & Purpose

The mission and purpose of GPRA is to act solely as a not-for-profit organization, to perform charitable duties for the territory including the entire state of Oklahoma through fund-raisers, rodeo performances, and other activities, for any particular charitable organization the general membership of the Association shall choose. The Association is an organization for all people of the state of Oklahoma, barring all prejudices related to sex, national origin, sexual orientation, religion, race, gender or any other prejudices.

2. Code of Conduct

The Great Plains Rodeo Association, Inc., (“GPRA”) has adopted the following Code of Conduct that all members, agree to adhere to:

a. Introduction

All members and volunteers of GPRA shall act with honesty, integrity and openness in all their dealings as representatives of GPRA. The GPRA promotes an environment that values respect, fairness, equality and integrity.

GPRA has a clearly stated mission statement, approved by the Board of Directors and general membership, in pursuit of the public good. All of its programs support that mission and all who work on behalf of GPRA understand and are loyal to that mission. The mission is responsive to the constituency and communities served by GPRA and of value to society at large.

The GPRA is knowledgeable of and complies with all laws, regulations and applicable international conventions.

b. Responsible Stewardship

The GPRA manages its funds responsibly and prudently. This should include the following considerations:

- i. It spends a reasonable percentage of its annual budget on programs in pursuance of its mission;
- ii. It spends an adequate amount on administrative expenses to ensure effective accounting systems, internal controls, and other expenditures critical to professional management;
- iii. It does not accumulate operating funds excessively;
- iv. It ensures that all spending practices and policies are fair, reasonable and appropriate to fulfill the mission of GPRA;
- v. All financial reports are factually accurate and complete in all respects;
- vi. provides comprehensive and timely information to the public, the media, and all stakeholders and is responsive in a timely manner to reasonable requests for information. All information about GPRA will fully and honestly reflect the policies and practices of the organization.

Basic informational data about the organization, such as the Form 990, reviews and compilations, and financial statements can be available upon approved request. All solicitation materials shall accurately reflect GPRA's policies and practices and will reflect the dignity of program beneficiaries. All financial, organizational, and program reports will be complete and accurate in all material respects.

c. Program Evaluation

GPRA regularly reviews program effectiveness and has mechanisms in place to incorporate lessons learned into future programs. GPRA is committed to improving program and organizational effectiveness and develops mechanisms to promote learning from its activities. GPRA is responsive to changes in its field of activity and is responsive to the needs of its constituencies.

d. Inclusiveness & Diversity

GPRA has adopted the International Gay Rodeo Association (IGRA) statement on Diversity, Equity, and Inclusion.

- i. At the International Gay Rodeo Association (IGRA), we are dedicated to fostering an inclusive and welcoming environment where individuals of all backgrounds can thrive. Our commitment to diversity, equity, and inclusion (DEI) reflects our belief that everyone—regardless of sexual orientation, gender identity, race, ethnicity, religion, ability, or socioeconomic status—deserves to feel valued, respected, and empowered within our community.
- ii. We strive to ensure that the transformative power of our rodeo, royalty, and educational programs are accessible to everyone. IGRA celebrates the diversity of its members and participants, recognizing that true excellence is achieved when all voices are heard and valued. By creating safe and affirming spaces, we empower LGBTQ+ athletes, officials, royalty, volunteers, and fans to pursue their passions without fear of discrimination or exclusion.
- iii. Our DEI principles are at the heart of everything we do:

- Diversity: We embrace the unique perspectives and talents that individuals from all walks of life bring to our organization, enriching the rodeo community and strengthening our collective experience.
 - Equity: We work to ensure that everyone has the resources and opportunities necessary to thrive, addressing systemic barriers that have historically excluded marginalized groups.
 - Inclusion: We cultivate a culture of belonging where every individual feels seen, supported, and encouraged to participate fully in our programs and events.
- iv. Through our ongoing programs and events, we challenge biases, dismantle barriers, and advocate for equity in the world of LGBTQ+ sports. By investing in education, open dialogue, and meaningful actions, we aim to build a community that reflects the full spectrum of human identity and ensures that all individuals feel empowered to grow, connect, and excel.
- v. At IGRA, diversity strengthens us, equity guides us, and inclusion unites us. Together, we are building a brighter, more inclusive future for LGBTQ+ athletes, royalty, fans, and allies in the sport of rodeo.
- e. Fundraising
- GPRA shall be truthful in its solicitation materials. GPRA respects the privacy of individual donors and expends funds consistent with donor intent. GPRA discloses important and relevant information to potential donors.
- f. Prohibition Against Private Inurement and Procedures for Managing Conflicts of Interest.
- No member of the Board shall derive any personal profit or gain, directly or indirectly, by reason of his or her service as a Board member with the GPRA. Members of the board shall conduct their personal affairs in such a manner as to avoid any possible conflict of interest with their duties and responsibilities as members of the Board. Nevertheless, conflicts may arise from time to time.

- i. When there is a decision to be made or an action to be approved that will result in a conflict between the best interests of GPRA and the Board member's personal interests, the Board member has a duty to immediately disclose the conflict of interest so that the rest of the Board's decision making will be informed about the conflict.
 - ii. It is every Board member's obligation, in accordance with this policy, to ensure that decisions made by the Board reflect independent thinking. Consequently, in the event that any Board member receives compensation from GPRA, such compensation will be determined by and approved by the full Board in advance.
 - iii. Any conflicts of interest, including, but not limited to financial interests, on the part of any Board Member, shall be disclosed to the Board when the matter that reflects a conflict of interest becomes a matter of Board action, and through an annual procedure for all Board members to disclose conflicts of interest.
 - iv. Any Board Member having a conflict of interest shall not vote or use personal influence to address the matter, and shall not be counted in determining the quorum for the meeting.
 - v. All conflicts disclosed to the Board will be made a matter of record in the minutes of the meeting in which the disclosure was made, which shall also note that the Board member with a conflict abstained from the vote [and was not present for any discussion, as applicable] and was not included in the count for the quorum for any related vote.
 - vi. Any new Board member will be advised of this policy during board orientation and all Board members will be reminded of the Board Member Code of Conduct and of the procedures for disclosure of conflicts and for managing conflicts on a regular basis, at least once a year.
 - vii. This policy shall also apply to any Board member's immediate family or any person acting on his or her behalf.
- g. Prohibition Against Sexual Harassment

The GPRA strives to maintain a workplace free from discrimination and harassment. While all forms of harassment are prohibited, it is the organization's policy to emphasize that sexual harassment is specifically prohibited. Any board member who engages in discriminatory or harassing conduct towards any individual or group is subject to removal from the Board. Complaints alleging misconduct on the part of Board members will be investigated promptly and as confidentially as possible by a task force of the Board appointed by the Executive Board.

h. Confidentiality

Board members are reminded that confidential financial, personnel and other matters concerning the organization, donors, staff or clients/consumers may be included in board materials or discussed from time to time. Board members should not disclose such confidential information to anyone.

i. Active Participation

Board members are expected to exercise the duties and responsibilities of their positions with integrity, collegiality, and care. This includes:

- i. Making attendance at all meetings of the board a high priority.
- ii. Being prepared to discuss the issues and business on the agenda and having read all background material relevant to the topics at hand.
- iii. Cooperating with and respecting the opinions of fellow Board members, and leaving personal prejudices out of all board discussions, as well as supporting the actions of the Board even when the Board member personally did not support the action taken.
- iv. Putting the interests of the organization above personal interests.
- v. Representing the organization in a positive and supportive manner at all times and in all places.
- vi. Showing respect and courteous conduct in all board and committee

meetings.

- vii. Refraining from intruding on administrative issues that are the responsibility of the executive board, except to monitor the results and ensure that procedures are consistent with board policy.
- viii. Observing established lines of communication and directing requests for information or assistance to the president.

Article III: Membership

Section I. Membership Fees, Dues, and Guidelines

1. Membership dues and fees shall be as established by majority vote of the General Membership from time to time, as recorded in the Associations minutes of the meeting of the General Membership.
2. Memberships are not transferable from one person to another.
3. Memberships are for the current or upcoming year of membership (after December 1st).
4. For continuous membership renewals must be recorded between December 1st and January 31st of the membership year.

Section II. Class of Membership

1. Eligibility
 - a. Membership in the GPRA is open to anyone of legal age regardless of gender, age, national origin, sexual orientation, religion, or race.
2. General Membership
 - a. A general membership application must be completed online or other means and submitted with the membership fee.
 - b. May participate in any and all GPRA activities and IGRA sanctioned events.
 - c. Shall be entitled to one (1) vote in general membership meetings after 30 days of membership.
3. Commercial Membership
 - a. A commercial member is a corporation, partnership, proprietorship, unincorporated association or other organization whose application for

membership has been received and which has paid the annual corporate membership fee.

- b. May be combined with sponsorship packages for the GPRA rodeo.
- c. May register the name of one person who shall carry the one vote for the organization with the application.

Section III. Probation/Suspension/Termination of Membership

1. Discipline

Should any member of the Association violate:

- a. any rule or requirement set forth in the By-Laws;
- b. the term of any contract entered into between the Association and any Member;

or,

- c. Any rule or regulation set forth by the International gay Rodeo Association (IGRA),
- d. the Executive Board of Directors, may, in its discretion:
 - i. place the member on probation for such a term and under such conditions as the Board may determine;
 - ii. Suspend the Member for such a term and under such conditions as the Board may determine;

or,

- iii. terminate the members membership in the Association.
- e. A majority vote of the Executive Board of Directors shall be required to impose any such form of discipline.

2. Right of Appeal.

- a. Should any member be placed on probation, be suspended, or have their membership terminated, the member shall have the right to appeal the same to the Executive Board of Directors. The appeal must be submitted in writing no later than ten (10) days from the date the discipline is imposed and will be heard at the next regularly-scheduled meeting of the Executive Board of Directors, or at a special meeting of said Board, all as the President may determine. The member shall have the opportunity to

present such evidence to the Board as is directly related to the matter for which discipline was imposed. A grant or denial of the appeal shall be by majority vote of the Board. The Board may, in its discretion, vote immediately on the appeal, adjourn to executive session for purposes of discussing the appeal, or take the matter under advisement. The result of any vote shall be provided to the member in writing within fifteen (15) days of the occurrence of the vote.

b. Should the appeal be denied, no further right of appeal shall exist.

3. No Right of Appeal.

Notwithstanding anything foregoing to the contrary, should any member commit any of the following acts, the form of discipline imposed shall not be subject to appeal:

- a. Failure to pay dues.
- b. Defamation or misrepresentation of the organization or its members.
- c. Misappropriation, theft, or other misuse of Association assets.
- d. Verbal/physical confrontation with another member.
- e. Use of the Association's name, printed material, or other property for advertising, publicity, or promotion without the prior written consent of the Board.
- f. Commission of any act which would jeopardize the Associations not for profit organization status.

Section IV. Membership Standing Rules

1. Only the Executive Board of Directors and the Board of Directors may receive the membership lists with Addresses and phone numbers.
2. No membership list will be sold or given to any individual or group for economic gain.
3. GPRA members must have active membership at least 2 weeks prior to participating in an IGRA sanctioned Rodeo.
4. No IOUs allowed for membership dues
5. Returned checks from any source shall carry a charge of the current bank fees

plus thirty dollars (\$30.00) for Association handling charge. Any member's returned checks not rectified within thirty (30) days after notification will be suspended from membership and deemed not in good standing with GPRA and that information shall be forwarded to IGRA. In addition, any returned checks not rectified within sixty (60) days shall be submitted to the local prosecuting attorney

Article IV: Affiliation

1. The Association shall affiliate itself with the International Gay Rodeo Association (IGRA), and all state, national, and international organizations that adhere to the objectives and purposes of IGRA.
2. No member shall have the authority to affiliate or bind the Association with any other person, entity, or event without the prior approval of the Executive Board of Directors.

Article V: Fiscal Year

1. The fiscal year shall begin on the first (1st) day of January and end at midnight on the thirty-first (31st) day of December.
2. All memberships shall run concurrent to this fiscal year

Article VI: Board, Officers & Standing Committee Chairpersons

Section I. Board of Directors

1. GPRA is governed by a Board of Directors. The President shall be the Chairperson for the Board
2. The Executive Board shall conduct the everyday operation of the Association in the interim between General Membership meetings.
3. It shall be the duty of all Directors to communicate and disseminate information regarding the management and operation of the Association to the Association Members.
4. Composition of the GPRA Board of Directors

The GPRA Board of Directors, hereafter referred to as the Board, consists of five (5) elected officers (Executive Board), four (4) committee chairpersons, all of whom are voting members.

5. Elected Officers, Committee Chairpersons, and other Members of the Board

The following are elected officers, Committee Chairpersons, and Members of the board:

Elected Officers (Executive Board)

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. IGRA Trustee

Committee Chairpersons

- a. Rodeo Director
- b. Public Relations Director
- c. Fundraising Director
- d. Royalty Chairperson

6. Eligibility for Office

- a. Any active General member in good standing for ninety (90) days immediately prior to elections may be eligible to accept a nomination to an Executive Board or Chairperson position.
- b. The nominee must reside within the State of Oklahoma.
 - i. Exceptions to the residency requirement include:
 - 1. Nominee does not belong to another IGRA affiliated association;
 - or,**
 - 2. Nominee resides in a territory not otherwise covered by an IGRA association.
 - ii. Exceptions must be approved by majority vote of the General Membership.
- c. Executive Board members can only fill one (1) Officer position at a time

unless they temporally are appointed the responsibilities of another Executive Board position until that position can be filled.

- d. Executive Board members cannot be on the Executive Board of any other IGRA affiliated member association.

7. Election of Officers

- a. Any General member in good standing for the ninety (90) days prior to the nomination may nominate any General member in good standing for the ninety (90) days prior to the nomination, including themselves, for any Officer position.
- b. Nominations are made through the Elections Committee who will create the slate of nominees and oversee the voting process.

8. Voting

- a. The election of Officers shall be by secret ballot. A majority of the votes cast by active General members present or through absentee ballot and in good standing shall be necessary to elect any Officer. (A majority is defined as more than one half (1/2) of the votes cast by persons qualified to vote.
- b. Elections will be held in the month of December. Any vacancy, which may occur in the elected offices through out the year, shall be filled by special election called by the Board.

9. Indemnity

- a. GPRA and its membership shall indemnify each director, officer, and committee chairperson against all expense, loss or liability incurred in connection with the prosecution, settlement or defense of any civil, criminal, administrative, or investigative proceeding, in which the director or committee chairperson is finally adjudged to be liable for negligence or misconduct, and the matter out of which the liability, loss or expense arise.

Section II. Duties and Terms of Association Officers

1. President

- a. Shall be the principal officer of the organization.

- b. Shall preside at all general and specially called meetings.
- c. May appoint other positions as needed.
- d. Shall serve as a liaison to the Rodeo Committee
- e. Shall serve a two-year term being elected in odd numbered years to serve starting in even numbered years.

2. Vice President

- a. Shall perform the duties of the President in his/her absence.
- b. Shall assume the office of the President in the interim should it become vacant in the event of death, resignation, or incapacity of the President to complete the term of office, until a special election can be held.
- c. Shall serve as liaison to GPRA Royalty Committee.
- d. Shall maintain the GPRA Royalty Calendar
- e. Shall serve a two-year term being elected in even numbered years to serve starting in odd numbered years.

3. Secretary

- a. Shall create agendas and record accurate minutes of the proceedings of all membership and board meetings. Agenda items are submitted by Board members prior to meeting.
- b. Shall give notice of all meetings and update the activity calendar
- c. Shall post membership meeting minutes to the association website after approval by the membership.
- d. Shall keep an accurate and updated list of membership and communicate that list to IGRA staff as needed for IGRA sanctioned events.
- e. Shall preserve in a permanent file all records and letters of value to the organization and its officers.
- f. Shall maintain a current list of Standing Rules.
- g. Shall call the meeting to order and preside in the absence of both the President and Vice President.
- h. Shall handle all correspondence as required by the President or Executive

Board of Directors.

- i. Shall conduct the reporting to appropriate news sources the activities of the organization upon approval of the President.
- j. Shall provide any available images to media after approval.
- k. Maintain or cause to be maintained an accurate and current website.
- l. Shall serve as a liaison to the Public Relations Committee
- m. Shall maintain the GPRA post office box. The GPRA post office box must be checked at a minimum of one (1) time in every seven (7) day period. Beginning forty-five (45) days prior to the Great Plains Rodeo the post office box will be checked two-three (2-3) times per week until seven (7) days after the Great Plains Rodeo. All mail received in the GPRA Mailbox, must be logged in and distributed to each respective Executive Board member in a timely manner.
- n. Shall serve a two-year term being elected in even numbered years to serve starting in odd numbered years.

4. Treasurer

- a. Shall be custodian of all funds of the organization, with said funds to be deposited in the GPRA bank account designated by the Executive Board of Directors.
- b. Shall keep an itemized account of all receipts and expenditures of the organization.
- c. Shall present a financial report at all general membership and board meetings.
- d. Shall let any member of the organization look at the books, allowing fifteen (15) days from receipt of written request to comply with said request.
- e. All monies raised or turned into the treasurer (\$100.00 or more) will be deposited within 24 hours in the night deposit of the association's financial institution or the next business day.
- f. Shall keep the books in accordance with the Federal Accounting Systems Board of Regulation.

- g. Shall serve as a liaison to the Fundraising Committee
 - h. Shall serve a two-year term being elected in odd numbered years to serve starting in even numbered years.
5. Trustee
- a. The trustee shall serve a three (3) year term.
 - b. The Trustee shall appoint an alternate trustee from the board if available to fill in when the Trustee is unable to attend required meetings. If a board member is not available, can appoint from General Membership the most qualified individual available.
 - c. The Trustee or Alternate Trustee shall represent GPRA at IGRA Board of Trustee meetings.
 - d. The Trustee or Alternate Trustee shall submit written and/or oral reports at the next GPRA membership meeting immediately following an IGRA Board Meeting.

Section III. Guidelines/Officers

1. Contracts.
- a. All contracts entered into by the association must have at least two of the Executive Board members' signatures to be binding to the Association.
 - b. All Contracts must be presented to the Executive Board for approval by majority vote prior to signing.
2. Expenditures.
- a. Any expenditure of Association funds not outlined in an approved budget must have the prior written approval of no less than two (2) members of the Executive Board.
 - i. Exception: An emergency purchase may be made under \$500 with approval by any member of the Executive Board.
 - b. Any check written from GPRA, to anyone, will only be valid for Ninety (90) days. Replacement checks will not be issued unless there are extenuating circumstances.
 - c. The Treasurer and President, only shall be authorized (by signature card)

to sign checks. Two signatures are required for amounts of \$200.00 and over.

- d. A person other than the Treasurer shall reconcile the bank statements to ensure internal control. The President shall approve this person.
 - e. Form 990 (tax forms) must be reported no later than February 15th of each year for the previous year.
3. Financial Support
- a. Financial Support for the Trustee shall be \$200.00 for IGRA Board meeting attendance.
 - b. Financial support for Delegates and Alternates attending conventions shall be \$100.00 if funds are available.

Section IV. Guidelines/Duties of Standing

Committee/Chairpersons

1. Standing Committees:
 - a. Royalty Committee
 - b. Public Relations Committee
 - c. Fundraising Committee
 - d. Rodeo Committee
 - e. Election Committee
 - f. Bylaws Committee
2. Standing Committee Chairpersons.
 - a. The Standing Committee Chairpersons shall be appointed by the President with the approval of the Executive Board of Directors. The exception is for the Royalty Committee, whose chairperson will be elected by current Royalty.
 - b. Chairpersons shall be members of the Board of Directors of the association.
 - c. Term of Office shall be one calendar year.
 - d. All fees and monies collected by the Standing Committees Chairperson shall be turned into the GPRA Treasurer within five (5) days of receipt, accompanied with an account breakdown.
3. Operation of Standing Committees.

- a. The Standing Committees shall be comprised of a minimum of three (3) members, one (1) of which is the appointed Standing Committee Chairperson and one being an executive board liaison.
 - b. The names of each committee member shall be registered with the Secretary.
 - c. Each standing committee shall meet within fifteen (15) days of Appointment of chair to review the relevant Standing Rules of Order for each respective Committee.
 - d. Each Standing Committee shall give an oral/or written report to the Executive Board of Directors at their monthly meeting and be Required to give an oral report at the general membership meeting.
 - e. The committee chairperson must reside within the State of Oklahoma.
 - i. Exceptions to the residency requirement include:
 - 1. Person does not belong to another IGRA affiliated association.
 - or,**
 - 2. Person resides in a territory not otherwise covered by an IGRA association.
 - ii. Exceptions must be approved by majority vote of the Executive Board.
4. Duties of the Royalty Committee.
- a. Shall be responsible for assisting in raising funds necessary for the mission of the association.
 - b. Shall be responsible for providing the entertainment necessary at any function or fundraising event of this organization.
 - c. The reigning Mr./Ms./Miss/MsTer/Mx will share in the duties and responsibilities of this committee. One of which will be elected the chair of the committee by the rest of the committee and serve on the Board of Directors.

- d. All fundraisers produced by and for GPRA and advertised as a GPRA fundraiser; must be approved by the Executive Board.
 - i. A fundraiser shall be defined as an officially produced and sponsored event by of and for GPRA or its designated charities .
 - ii. A benefit shall be defined as an organized fundraiser produced and sponsored by an outside party to benefit GPRA .
 - e. An Executive Board member, or committee chairperson must be present at all approved fundraisers to guarantee all proceeds are properly accounted for and given to the GPRA Treasurer utilizing already established procedures.
5. Duties of Public Relations Committee
- a. Shall be responsible for developing and implementing strategies for communicating with the public
 - b. Shall maintain all social media sites
 - c. Shall develop a communications calendar to include public awareness campaigns.
 - d. Shall assist the Royalty committee in development of marketing and events
 - e. Shall have responsibility developing, ordering and distributing the inventory of and sales of all GPRA promotional items, such as T-Shirts, patches, pins, and other related items.
 - f. Shall coordinate public functions promulgated by the GPRA
6. Duties of the Fundraising Committee.
- a. Shall be responsible for assisting in raising any and all funds necessary for the operation of the association.
 - b. All fundraisers produced by and for GPRA and advertised as a GPRA fundraiser; must be approved by the Executive Board.
 - i. A fundraiser shall be defined as an officially produced and sponsored event by of and for GPRA or its designated charities .
 - ii. A benefit shall be defined as an organized fundraiser produced and sponsored by an outside party to benefit GPRA .

- c. An Executive Board member, or committee chairperson must be present at all approved fundraisers to guarantee all proceeds are properly accounted for and given to the GPRA Treasurer utilizing already established procedures.

7. Duties of the Rodeo Committee.

- a. Shall be chaired by the Rodeo Director and compromised of the Assistant Rodeo Directors
 - i. Rodeo Director is appointed by the President with approval of the Executive Board of Directors
 - ii. Assistant Rodeo Directors will include at a minimum:
 - 1. Assistant Rodeo Director of Partnerships-Responsible for vendors and sponsorships
 - 2. Assistant Rodeo Director of Volunteers-Responsible for coordinating volunteers
- b. Shall be responsible for the production of the annual Rodeo.
 - i. Must be familiar with the IGRA rodeo production guidelines.
 - ii. Must fulfill all of the requirements according to the production schedule.
 - iii. Must develop the budget for the rodeo for approval by the Executive Board of Directors.
 - iv. Will select the Rodeo Grand Marshal to be approved by the Executive Board of Directors.
- c. Shall be responsible for organizing the necessary framework for training and instruction of members of the association in achieving their participation in rodeo related events including gymkhana and rodeo schools.

8. Duties of the Election Committee

- a. The Election Committee is responsible for the operation of the annual elections and any special elections.
- b. The Election Committee chair is appointed by the President.
- c. Shall receive nominations from the General Membership and review

eligibility to serve as Officers of the Association

- d. Coordinate and oversee the voting process including the processing of absentee ballots.

9. Duties of the By-Laws Committee

- a. The By-Laws Committee is responsible for the oversight, changes, and change submissions of the company by-laws.
- b. The By-Laws Committee chair is appointed by the President.
- c. Shall be responsible for a yearly review of the Association By-Laws.
- d. Shall receive and process requests for changes to the By-Laws when submitted by Members, according to the By-Laws

Section V. IGRA Annual Convention Delegates

1. The IGRA Delegates shall be elected by the general membership.
2. Any Member in good standing for the past ninety (90) days prior to the nomination can be nominated or nominate themselves for a GPRA Delegate to IGRA.
3. Delegates shall be elected in the month of September, nine (9) months after the regular elections.
4. The GPRA Trustee and the GPRA President shall serve as standing IGRA delegates with additional Delegates and alternates being elected as authorized by IGRA.
5. The Delegates and Alternates shall represent GPRA at the annual IGRA Convention.
6. The Trustee or Alternate Trustee shall submit written and/or oral reports at the next GPRA general membership meeting immediately following the IGRA Annual Convention.

Article VII: Meetings

Section I. General Membership Meetings

1. General membership meetings will be held once a month during the fiscal year.
2. The President or acting President shall have the right and privilege to limit the discussion on any item during any General Membership Meeting to what they

determine to be a reasonable length of time.

3. All General Membership Meetings should be kept to a reasonable length of time.
4. All General Membership Meeting minutes will be available on website or otherwise communicated to membership through electronic and social media channels at least prior to the meeting.

Section II. Executive Board and Board of Directors Meetings.

1. The Board of Directors shall meet once a month or at the special call of the Executive Board of Directors.
2. Officers missing more than three (3) consecutive meetings of the Board and/or general membership will be removed from office.

Section III. Standing Committee Meetings

1. The Standing Committees shall meet once a month or at the special call of the Committee chairperson.
2. Members missing more than three (3) consecutive meetings of the committee will be removed from the committee.

Section IV. Special Meeting.

1. Any member may call a special meeting of the general membership by submitting a petition requesting such meeting containing the signatures of a majority of the general membership to the President or Vice President. The President or Vice President shall then schedule said special meeting within a reasonable time after verifying the validity of the signatures to the petition.
2. The President may call a special meeting of the general membership.
3. A majority vote of the Executive Board of Directors may call a special meeting of the general membership.
4. A special meeting of the executive Board of Directors, may be called by any member of said Board.
5. The Executive Board of Directors may call a closed meeting for the purpose to discuss sensitive matters. No action may be taken on these matters in

these meetings, however the board may vote to recommend to the Board of Directors and the General Membership a specific action.

6. The association shall adhere to any and all laws and/or statutes of the State of Oklahoma, now or to come, pertaining to corporate, open, special, and executive meetings.
7. The Chairpersons of all Standing Committees may call, at their discretion, regular or special meetings of said committees.

Section V. Quorum, Absentee, and Proxy.

1. A quorum of the general membership of this association shall consist of ten percent (10%) of the active general membership in good standing as certified by the Secretary. The membership rolls shall be open for inspection prior to the general membership meeting.
2. A quorum of the Board shall be a simple majority of fifty percent (50%) of the total Board members plus one (1).
3. A quorum of the Executive board shall be three (3) Executive Board members.
4. All voting shall be by Robert's Rules of Order, revised and subsequent editions.
5. No proxy vote shall be allowed, with the exception of officer elections. Voting while attending virtual meetings are not considered proxy votes.
6. Absentee votes shall be allowed for election of officers ONLY.
7. For officer elections, all ballots must be received by the Election Committee no later than twelve (12:00pm) noon of the Election Day.
 - a. If mailed, the ballots must be enclosed in a sealed envelope with signature across the seal. If mailed, it must then be placed in a separate mailing envelope.
 - b. If submitted electronically, the member must follow the directions to ensure validity of the ballot.
 - c. The ballots may consist of a piece of paper containing the office and candidate for each position in which a vote is being cast.
 - d. Signatures are required on the ballots themselves (physically or electronically).

- e. Absentee ballots will be considered as part of the quorum.
- f. Votes cast for unannounced candidates will be considered as a nomination from the floor.
- g. The vote will be recounted in run-offs unless the candidate has been eliminated in previous count(s).
- h. The Election Committee Chair or designee prior to the election shall announce the presence of absentee ballots.

Article VIII: Club Insignias, Colors

Section I. GPRA Flag/Banner

1. Before the GPRA flag/banner appears in a public event, other than at a GPRA or IGRA function, a majority vote is required by the Executive Board of Directors.

Section II. GPRA Logo

1. The GPRA logo and any changes must be approved by the General membership and the logo must be copyrighted in the GPRA name.

Article IV: Dissolution of the Organization

Section I. Authority to Dissolve

1. Executive Board of Directors Review
 - c. Any proposal to dissolve the organization must be submitted in writing to the Executive Board of Directors, which will investigate and discuss for dissolution.
 - d. If the proposal is determined to be valid, it shall be brought before the active general membership for a vote.
 - e. If a quorum is not established at the general membership meeting, a two thirds (2/3) majority vote will be required of the General Membership to dissolve the organization.

Section II. Financial Obligations Upon Dissolution

1. Outstanding Obligations.
2. Outstanding financial obligations will be determined and satisfied by the Executive Board of Directors within thirty (30) days of dissolution.
3. After payment of all determined outstanding debts, the balance of the remaining monies will be distributed to non-profit, charitable organizations to be determined by the Executive Board of Directors.

Article X: By-Laws

Section I. Submission of Amendments

1. Any member of GPRA may submit a proposed amendment to any article, section, subsection, paragraph, or subparagraph of these By-Laws, by revision, addition, or deletion of any working of these By-Laws. The proposed amendment must:
 - a. Be submitted in writing.
 - b. Identify the specific article, section, subsection, paragraph, or subparagraph to be changed, added, or deleted.
 - c. Be submitted directly to a member of the Executive Board or mailed to the GPRA Secretary.

Section II. Review by the Executive Board

1. All amendments received will be reviewed and discussed by the Executive Board.
2. The Executive Board will either:
 - a. Accept the proposed amendment.
 - b. Accept the proposed amendment with modification.
 - i. With acceptance either in full or in part with the modification to be forwarded to the General Membership for review and approval
 - ii. General membership approval must ratify this change by two-

thirds (2/3) vote.

- d. Reject the proposed amendment
 - i. Notify the individual who submitted the change in writing
 - ii. Explanation must accompany the reason for rejection
 - iii. Forward the review of the rejected amendment to both the Board of Directors and the General membership for review
 - iv. General membership reversal of the rejection of the proposed amendment must ratify this change by two-thirds (2/3) vote.

Section III. General Membership Approval

1. For any proposed amendment to be incorporated into these By-Laws, the amendment must be approved by two thirds (2/3) of the General Membership present at a General Business meeting or special meeting for the specific purpose of voting on the amendments to these By-Laws. Approved amendments to the By-Laws will take effect on 1st day of January of the year following the annual elections except when the General Membership shall vote and approve a change of the date of effectiveness at the meeting when the amendment is approved. Such a change shall require two-thirds (2/3) vote of the members present and voting at said meeting.

Section IV. Notification of Vote on Amendments

1. The Board shall provide thirty (30) days written notice of any vote on a proposed amendment. Should the amendment be rejected, the Secretary shall notify the individual who submitted the proposal in writing of the rejection.
2. Current bylaws will be available online.

Article XI: Supersession

1. These By-Laws supersede any and all By-Laws in effect heretofore and annul and supersede any and all resolution(s) inconsistent herewith.